

## What's New In v2013

- Availability – Download from Sage Software website, they are no longer shipping CD's. We will provide the CD if user has an active Sage Maintenance plan.

### Accounts Payable:

**Expanded Invoice Number** – invoice number has been expanded to 20 characters. Various reports such as **Invoice Registers**, **Aged Invoice** and **Trial Balance** report will use additional rows to accommodate the longer field.

**Accounts Payable Aged Invoice Report**  
Sorted by Vendor Number  
Open Invoices - Aged by Invoice Date - As of 5/31/2010

ABC Distribution and Service Corp. (ABC)

Division Number: 01 TRADE ACCOUNTS PAYABLE											
Vendor Number / Invoice Number	Invoice	Date Due	Discount	Hold	Invoice Balance	Discount Amount	Current	30 Days	45 Days	60 Days	90 Days
AIRWAY Airway Property											
Company Code : ABC ABC Distribution and Service Corp.											
000106020											
000106145	5/15/2010	5/30/2010		No	1,750.00	0.00	1,750.00	0.00	0.00	0.00	0.00
0001053190	5/17/2010	5/30/2010		No	1,800.00	0.00	1,800.00	0.00	0.00	0.00	0.00
JUNE-4913	5/31/2010	6/10/2010		No	3,500.00	0.00	3,500.00	0.00	0.00	0.00	0.00
	5/31/2010	6/30/2010		No	25,000.00	0.00	25,000.00	0.00	0.00	0.00	0.00
Vendor AIRWAY Totals:					31,850.00	0.00	31,850.00	0.00	0.00	0.00	0.00
ALLCLIM Allclimate Maintenance											
Company Code : ABC ABC Distribution and Service Corp.											
0001053190											

**Note:** Two lines for every invoice on report. This can be customized to remove the additional row.

**Inactive Vendor** – a new button has been added to Vendor Maintenance, additional tab. There is also an Inactive Reason Code that you can select for the vendor. Additional codes can be added by accessing the table from Accounts Payable\Setup\Inactive Reason Code Maintenance.

The Vendor Status will show in the Vendor Lookup List, but can be easily suppressed.

Vendor No.	Name	Status	Zip Code	Phone Number
01-AIRWAY	Airway Property	Active	92669-0001	(714) 555-0980
01-ALLCLIM	Allclimate Maintenance	Active	92626	(714) 555-1013
01-ANDERS	Anders Auto Repair	Active	92969	(714) 555-3030
01-COMPAQ	Compaq Computer Corporation	Active	92626	(714) 555-9921
01-CONT	Container Corporation Of Usa	Active	65436	(312) 555-7721
01-IBM	Ibm Corporation	Active	92775	(415) 555-9981
01-POSTMST	U.S. Postmaster	Active	92626	(714) 555-7659
01-SOCALGA	Southern California Gas Co.	Active	91771	(714) 555-0098
01-STEVE	Stevens Supply	Active	95052	(408) 555-6781
01-UNITED	United Computers	Active	75285	
01-JPS	United Post Office Service	Active	92711	
02-AIRTRAV	Airport Service Travel	Active	92660	
02-AMERALR	American Alarm Service	Active	46222	(617) 555-5561
02-AMEX	American Express Company	Active	75363	(800) 555-6675
02-ARROW	Arrowsmith Drinking Water	Active	85072	(213) 555-5541

You can suppress them by changing the flag in the Company Maintenance\Preferences tab OR you can create a custom lookup from the Vendor Lookup screen.

The screenshot shows the 'Company Maintenance (ABC) 7/10/2014' window with the 'Preferences' tab selected. The window title bar includes the Sage logo and the text 'Company Maintenance (ABC) 7/10/2014'. Below the title bar, there are fields for 'Company Code' (ABC) and 'Company Name' (ABC Distribution and Service Corp.), along with buttons for 'Activate...', 'Convert...', 'Remove...', and 'Copy...'. The main area is divided into sections: '1. Main', '2. Preferences', '3. Credit Cards', '4. E-mail', and '5. Fax'. The 'Miscellaneous' section contains several options with checkboxes: 'Print User Logon on Reports' (unchecked), 'Use Workstation Default Printer for STANDARD Report Setting' (checked), 'Use Workstation Default Printer for STANDARD Form Code' (checked), 'Allow External Access' (checked), 'Return City Names in All Caps' (unchecked), 'Data Location' (C:\Sage 2014\MAS90\MAS\_ABC\), 'Payroll Data Location' (C:\Sage 2014\MAS90\MAS\_ABC\), 'Display Inactive Customers in ALE Lookups' (checked), and 'Display Inactive Vendors in ALE Lookups' (checked). A red arrow points to the checked checkbox for 'Display Inactive Vendors in ALE Lookups'. Below this is the 'Date Settings' section with 'Prompt for Accounting Date' (checked), 'Auto Set Accounting Date from System Date' (unchecked), and 'Restrict Accounting Date to Current and One Future Period' (unchecked). The 'Background Color' section has 'Enable Company-Specific Background Color' (unchecked), 'RGB Value' (212, 208, 200), 'Select Color...' button, and 'Sample Text' button. The 'Web Services' section has 'Enable Web Services' (unchecked). At the bottom, there is a checkbox for 'Use as Default Company for Server Settings' (checked) and buttons for 'Accept', 'Cancel', 'Delete', a printer icon, and a help icon.

**Cleared Check Information** – you can now display cleared check information in Vendor Maintenance if you are integrated with Bank Reconciliation. The field will display on the Invoices, Transactions and Check Tab.

To have the date display, the box in the Accounts Payable Options screen.

The screenshot shows the 'Accounts Payable Options' window. The 'Display Cleared Checks in Vendor Maintenance' checkbox is checked and highlighted with a red arrow. Other options include 'Accounts Payable Divisions' (checked), 'Aging Categories to Use for Invoices' (Days), 'Fiscal Period' (2010), 'Current Fiscal Year' (2010), 'Current Period' (05), '1099 Reporting' (checked), 'Default 1099 Calendar Year' (2010), 'Integrate with' (General Ledger, Bank Reconciliation, Job Cost), and 'Enable Wire Transfers' (unchecked).

The screenshot shows the 'Vendor Maintenance' window for Vendor No. 01-AIRWAY (Airway Property). It displays a list of invoices and a transaction table. The 'Cleared' column in the transaction table is circled in red.

Invoice No.	Inv Date	Inv Due Date	Amount	Balance	Comment
0001053190	5/31/2010	6/10/2010	3,500.00	3,500.00	Rent On Central W...
1053190	5/31/2010	6/30/2010	3,500.00	0.00	
JUNE-4913	5/31/2010	6/30/2010	25,000.00	25,000.00	
MAY-4913	5/31/2010		25,000.00	0.00	
0000106145	5/17/2010	5/30/2010	1,600.00	1,600.00	
0000106020	5/15/2010	5/30/2010	1,750.00	1,750.00	
0000105019	5/2/2010	5/30/2010	3,500.00	0.00	
0001050190	5/1/2010	5/30/2010	0.00	0.00	
43-241	5/1/2010	5/30/2010	1,255.00	0.00	

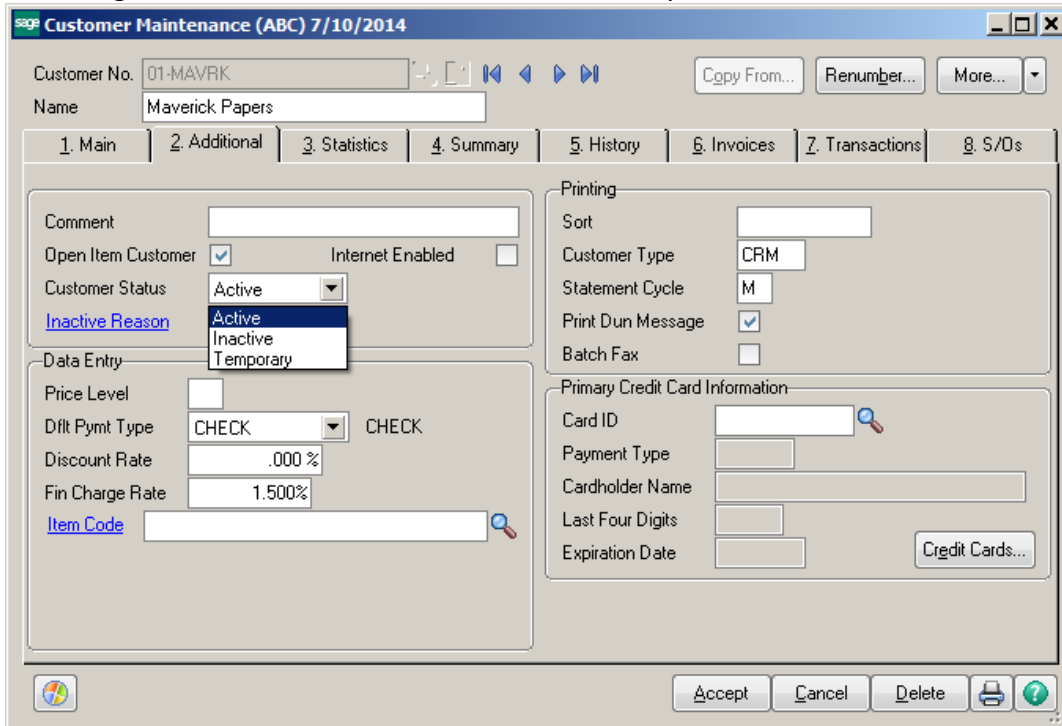
Trans Date	Trans Type	Trans Amount	Discount	Check Date	Check No.	Cleared	Cleared
5/31/2010	Invoice	3,500.00	0.00			No	
5/31/2010	Payment	3,500.00-	0.00	5/31/2010	001721	No	

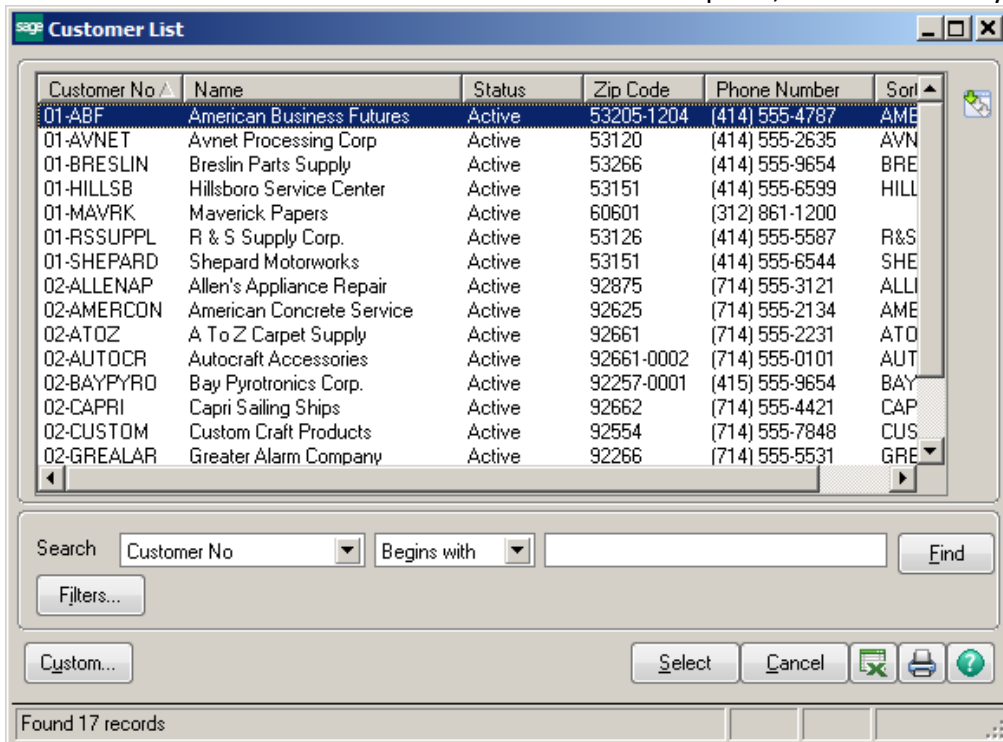
Balance	Current	30 Days	45 Days	60 Days	90 Days
31,850.00	0.00	0.00	0.00	0.00	31,850.00

**Accounts Receivable:**

**Inactive Customer** – a new button has been added to Customer Maintenance, additional tab. There is also an Inactive Reason Code that you can select for the customer. Additional codes can be added by accessing the table from Accounts Receivable\Setup\Inactive Reason Code Maintenance.



The Customer Status will show in the Customer Lookup List, but can be easily suppressed.



You can suppress them by changing the flag in the Company Maintenance\Preferences tab OR you can create a custom lookup from the Customer Lookup screen.

The screenshot shows the 'Company Maintenance (ABC) 7/10/2014' dialog box. At the top, there are fields for 'Company Code' (ABC) and 'Company Name' (ABC Distribution and Service Corp.), along with buttons for 'Activate...', 'Convert...', 'Remove...', and 'Copy...'. Below these are tabs for '1. Main', '2. Preferences', '3. Credit Cards', '4. E-mail', and '5. Fax'. The 'Preferences' tab is selected, showing several sections of settings:

- Miscellaneous:** Includes checkboxes for 'Print User Logon on Reports', 'Use Workstation Default Printer for STANDARD Report Setting', 'Use Workstation Default Printer for STANDARD Form Code', 'Allow External Access', and 'Return City Names in All Caps'. It also has text boxes for 'Data Location' and 'Payroll Data Location', both set to 'C:\Sage 2014\MAS90\MAS\_ABC\'. A 'Change Data Location...' button is present. Two checkboxes at the bottom of this section are checked: 'Display Inactive Customers in ALE Lookups' and 'Display Inactive Vendors in ALE Lookups'. A red arrow points to the first of these checked checkboxes.
- Date Settings:** Includes checkboxes for 'Prompt for Accounting Date', 'Auto Set Accounting Date from System Date', and 'Restrict Accounting Date to Current and One Future Period'.
- Background Color:** Includes a checkbox for 'Enable Company-Specific Background Color', three 'RGB Value' input boxes (212, 208, 200), a 'Select Color...' button, and a 'Sample Text' button.
- Web Services:** Includes a checkbox for 'Enable Web Services'.

At the bottom of the dialog, there is a checkbox for 'Use as Default Company for Server Settings' (checked), and buttons for 'Accept', 'Cancel', 'Delete', a printer icon, and a refresh icon.

**Inventory:**

**Item Maintenance –** The Quantities grid has been added to the Main tab, but is still available from the Quantities tab. The Drill-down button will be available once you click on the warehouse code.

SAP Item Maintenance (ABC) 7/10/2014

Item Code: 1001-HON-H252  
 Description: HON 2 DRAWER LETTER FLE W/D LK

1. Main | 2. Additional | 3. Quantity | 4. History | 5. Transactions | 6. Orders | 7. Cost Detail

Product Line: WF&A WORKSTATION FURN & ACCESS  
 Product Type: Finished Good | Weight: 35  
 Valuation: FIFO | Volume: 0.0000  
 Procurement: Buy | Inventory Cycle: B

Unit of Measure  
 Standard: EACH  
 Purchases: EACH No. of EACH: 1  
 Sales: EACH No. of EACH: 1

Price Code: STD STANDARD QUANTITY PRIC | Primary Vendor: 01-CONT Container Corporation Of Usa  
 Default Whse: 000 CENTRAL WAREHOUSE | Warranty Code: 30 DAY 30 days from shipment

Sales: Retail Price: 84.000 | Standard Price: 84.000 | Last Sold: 5/1/2010  
 Purchases: Standard Cost: 32.750 | Average Cost: 34.250 | Last Receipt: 5/1/2010  
 Last Costs: Item: 34.250 | Allocated: .000 | Total: 34.250

Whse	Description	On Hand	On PO	On SO	On Bk Ord	Committed	Available	In Shipping	On H
000	CENTRAL ...	2,675.00	1.00	.00	.00	.00	2,675.00	.00	
001	EAST WA...	992.00	.00	3.00	.00	3.00	989.00	.00	
002	WEST WA...	1,519.00	.00	12.00	10.00	22.00	1,497.00	.00	
098	SCRAP W...	1.00	.00	.00	.00	.00	1.00	.00	

Accept | Cancel | Delete

**Bank Reconciliation:**

When the Post to Bank Reconciliation in Detail option is selected in Accounts Payable\Options, separate ACH details for each vendor will be posted to show unique vendor ACH electronic check numbers and dollar amounts.

The screenshot shows the 'Accounts Payable Options (ABC) 7/11/2014' dialog box with the 'ACH' tab selected. The dialog has a tabbed interface with tabs for '1. Main', '2. Additional', '3. Entry', '4. Printing', '5. History', and '6. ACH'. The 'ACH' tab contains the following options:

- Enable ACH Electronic Payments:
- Post to Bank Reconciliation in Detail:
- Print Vendor Remittance Advice:
- Next Vendor Remittance Advice Number: 00001
- Allow Partial Allocation of Payment Amount:
- Reset Pre-Note When Renumbering the Vendor:
- Years to Retain Electronic Payment History: 7

The 'ACH Electronic Payments Folder' is set to 'C:\Sage 2014\AP ACH\'. At the bottom of the dialog are buttons for 'Accept', 'Cancel', a printer icon, and a refresh icon.



## Credit Card Processing:

Sage Exchange Portal – this is a cloud-based technology that provides integration between Sage 100 and the Sage Payments Gateway. It consists of three elements, Sage Exchange Vault, Sage Exchange portal and third party developer tools which enable Sage Development partners to connect to Sage Exchange.

The Sage Exchange technology will include connection to a secure vault for storing all sensitive credit card information outside of the Sage 100 program, as well as for processing credit card transactions.

**The 2013 release will no longer be subject to the PA-DSS audit process. The program is now PCI compliant.**

**Customer Credit Card Maintenance**

Payment Type: AMEX American Express Add New Card...

Card ID: AMEX 9999

Card Type: VISA Edit Card...

Last Four Digits: \*9999 Primary

Expiration Date: 7/2016

Credit Card Billing Address

Cardholder Name: American Business Futures

Address: 2131 N. 14th Street  
Suite 100

ZIP Code: 53205-1204

City: Milwaukee State: WI

Country: USA United States of America

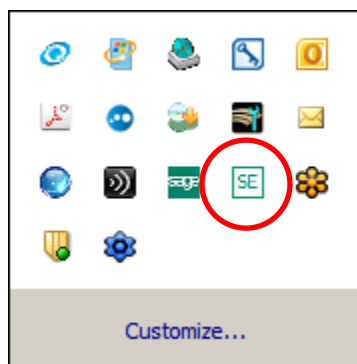
E-mail Address: artie@sage.sample.com

Comment: [Empty]

Corporate ID/PO: [Empty]

IT Enabled Card:  IT Users...

Accept Cancel Delete [Print] [Help]



## Sage Vault:

SE Sage Exchange - Vault

# Sage Payment Solutions

**Card Information**

Card number

Expiration date 07 16

[Click For Support](#)

Thank you for using  
Sage Exchange  
7/11/2014

sage

00:14:53

**Payroll:**

Federal and State eFiling and Reporting – all forms will be printed using the Federal and State eFiling and Reporting menu, integrated with Aatrix. Payroll quarterly forms along with Year End W2’s and 1099’s will be printed using this program. Users will have the option to use the Fee Based filing process for the quarterly forms, W2’s and 1099’s.

**Note:** The Electronic Reporting module was retired as of 12/31/2013.

Form ID	Form Description
Federal Tax Deposit (EFTPS)	EFTPS Form 8109. Use this to make 940, 941, 943, 944.
2013 940 Report	[Annual] Employer's Annual Federal Unemployment (FUTA)
2013 941-X Report	Adjusted Employer's Quarterly Federal Tax Return or Claim
2014 941/Schedule B/941-V Report	[Quarterly] Employer's Quarterly Federal Tax Return. Use I
2013 943/943-A/943-V Reports	[Annual] Employer's Annual Federal Tax Return for Agricul
2013 944 Report	[Annual] Employer's Annual Federal Tax Return use this if
2013 945/945-A/945-V Reports	[Annual] Annual Return of Federal Income Tax. Use this t
Electronic W2 Consent	Use this to print an electronic W-2 consent for each of you
I-9 Report	Employment Eligibility Verification. Use this to report emplc
W-2 History	Select this option to correct, add, delete, reprint, or look up

**64-bit ODBC Driver** is now available

**Windows 8** is supported

**Retirements:**

Credit Card Processing using PCCharge

Fixed Asset Module

Forms – 1099s, 941, W2 and Electronic reporting

**Report Master**

Extended Solutions

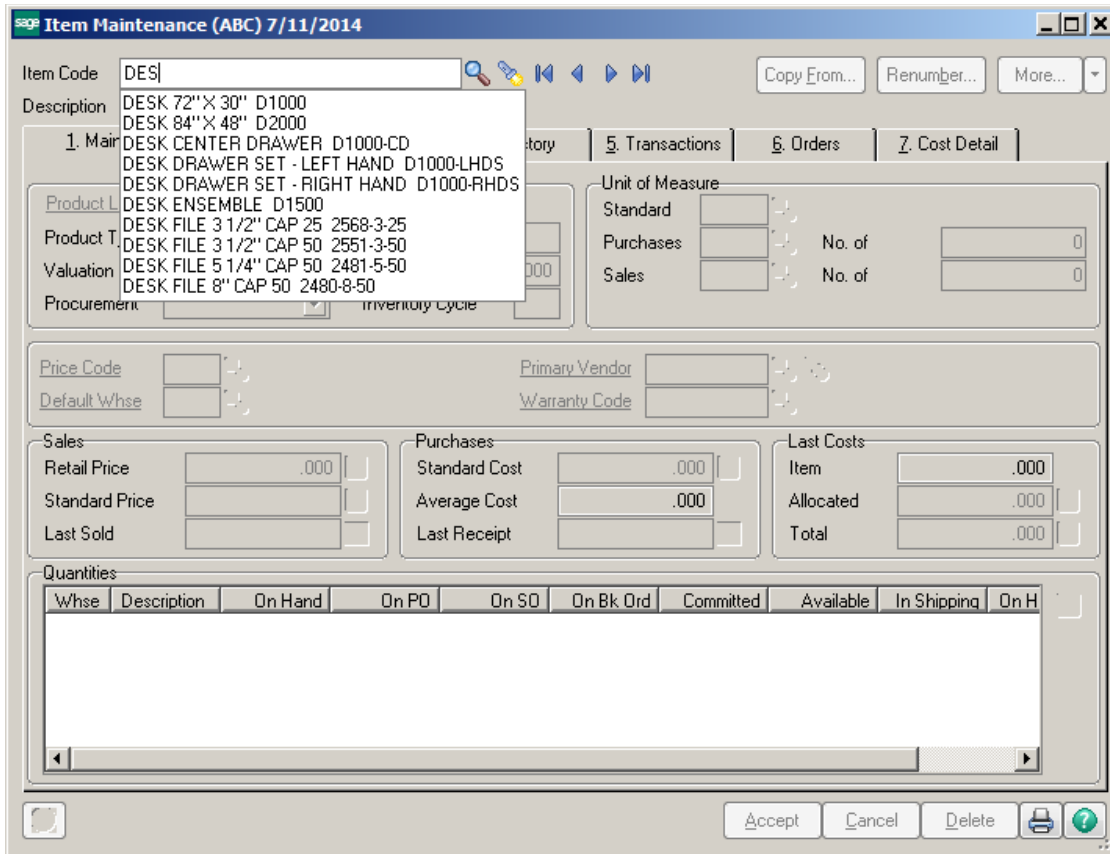
**FRx**

## What's New in v2014

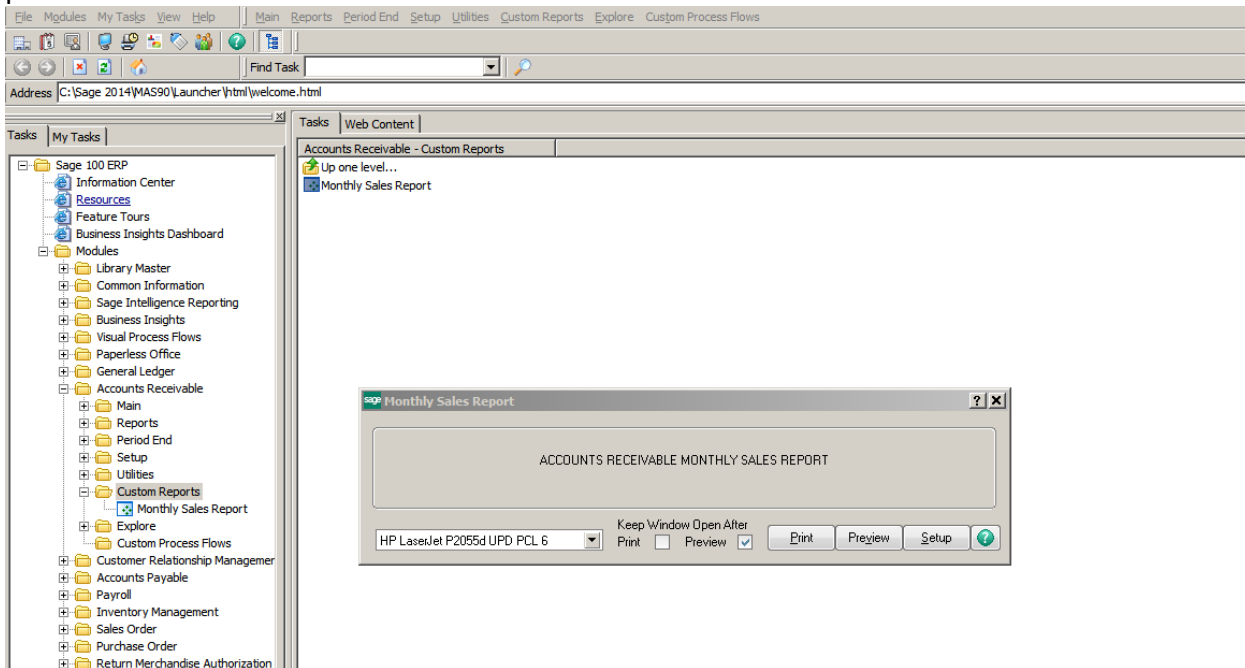
**Autocomplete:** An autocomplete feature has been added for customer number, vendor number and item code entry fields. This feature is turned on based on the user code. Click on Library Master\Main\User Code Maintenance. Then click on the 3. AutoComplete tab.

The screenshot shows the Sage User Maintenance (ABC) 7/11/2014 window. The window title bar includes the Sage logo and the text "User Maintenance (ABC) 7/11/2014". The main area is divided into three tabs: "1. Maintenance", "2. Preferences", and "3. Auto-Complete", with the "Auto-Complete" tab selected. The top section contains user information fields: "User Logon" (sjd), "First Name" (Sue), "Last Name" (empty), "User Code" (SJD), "Password", "Confirm Password", "Customization Group", "Expires", "E-mail", and "Job Title" (<Select Job Title>). Below the tabs is a table with columns "Record Type", "Description", and "Enable". The table contains three rows: 1 Customer, 2 Item, and 3 Vendor, all with "Enable" checkboxes checked. At the bottom of the window, there is a "User Account Locked" checkbox and buttons for "Accept", "Cancel", "Delete", and a help icon.

	Record Type	Description	Enable
1	Customer	Customer	<input checked="" type="checkbox"/>
2	Item	Item	<input checked="" type="checkbox"/>
3	Vendor	Vendor	<input checked="" type="checkbox"/>

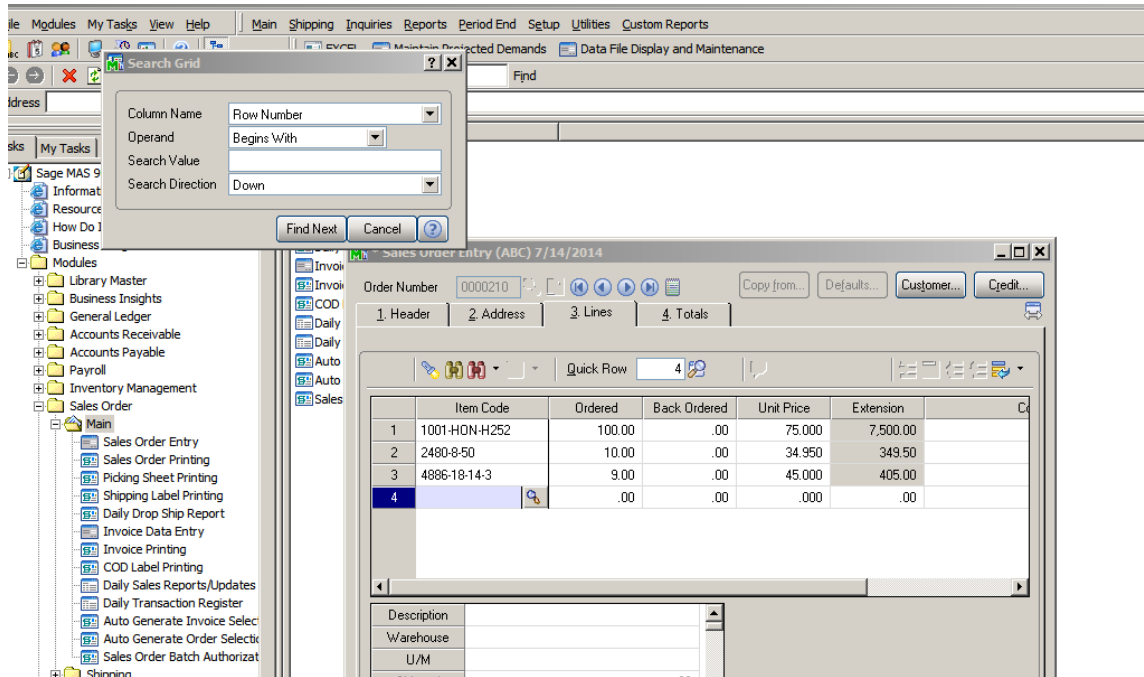


**Custom Reports:** now provide the ability to keep the custom report window open after print or preview.

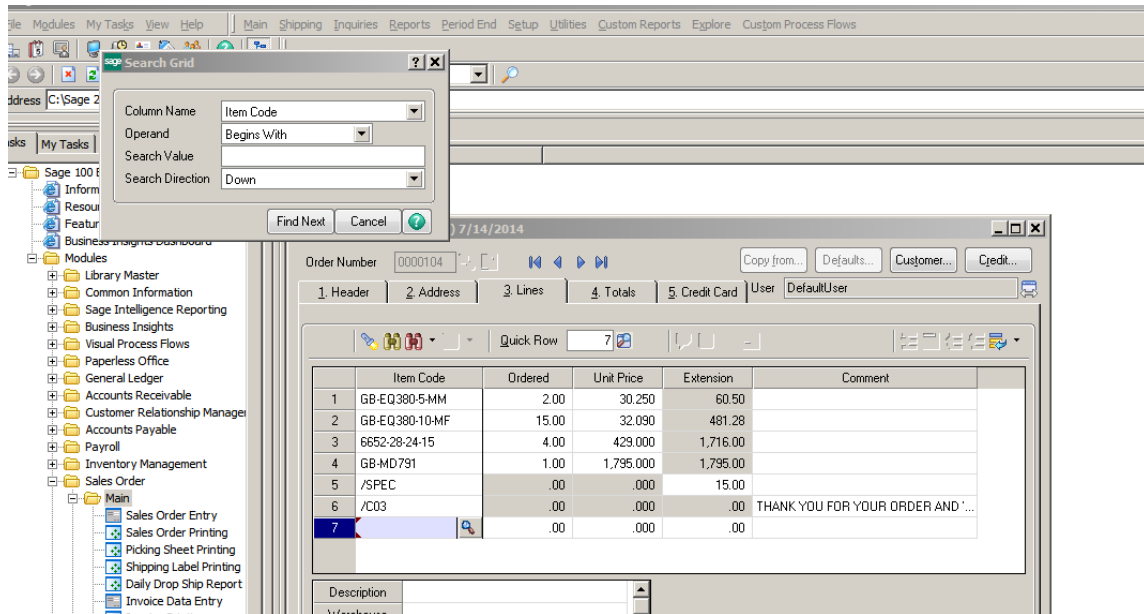


**Default Search in Grid Window:** The default value of the Search Grid will now be the first column in the Grid.

**Old Screen:**



**New Screen:**



**A/P Invoice List Button:** Unposted invoices in Data Entry can now be found easier by using the new flashlight. This feature is in Invoice Data Entry and Repetitive Invoice Entry.

The screenshot shows the 'A/P Invoice Data Entry (ABC) 7/14/2014' window. At the top, there are fields for 'Vendor No.', 'Name', and 'Invoice No.'. A red circle highlights the flashlight icon next to the 'Vendor No.' field. Below these fields are tabs for '1. Header' and '2. Lines'. The main area contains various input fields for invoice details such as 'Invoice Date', 'Invoice Amount', 'Subject to Discount', 'Prepaid Invoice', 'Terms Code', 'Invoice Due Date', 'Discount Due Date', and 'Discount Amount'. There are also checkboxes for 'Hold Payment' and 'Separate Check', a 'Comment' field, and a '1099 Payment' section with 'Form' and 'Box' dropdowns. At the bottom, there are 'Accept', 'Cancel', and 'Delete' buttons, along with a printer icon and a help icon.







The screenshot shows the 'Invoice List' window. It contains a table with the following data:

Vendor No	Name	Invoice No	Inv Date	Ir
01-CONT	Container Corporation Of Usa	4597	7/14/2014	
01-STEV	Stevens Supply	8651	7/14/2014	


Below the table is a search section with a 'Search' dropdown set to 'Invoice No', a 'Begins with' dropdown, and an 'Find' button. There is also a 'Filters...' button. At the bottom, there are 'Custom...', 'Select', 'Cancel', a printer icon, and a help icon. The status bar at the very bottom indicates 'Found 2 records'.



sage **A/P Repetitive Invoice Entry (ABC) 7/14/2014**

Vendor No.        Vendor...

Name

Reference  

1. Header 2. Lines

Select Cycle

Start Billing

Number of Payments

Invoice Amount

Subject to Discount

Terms Code

Discount Amount

Original Balance

Billed to Date

Unbilled Balance



Date Last Billed  Times Billed

Separate Check

Comment

1099 Payment

Form  Box

Accept Cancel Delete  



sage **Repetitive Invoice List**

Vendor No.	Name	Reference	Start Date	Inv Amount
01-AIRWAY	Airway Property	0001	1/15/2010	3,500.00
01-ALLCLIM	Allclimate Maintenance	0001	1/15/2010	75.00
01-ANDERS	Anders Auto Repair	0001	1/15/2010	1,980.89
01-ANDERS	Anders Auto Repair	0002	1/15/2010	3,596.74
01-COMPAQ	Compaq Computer Corporation	0001	1/15/2010	79.00
01-COMPAQ	Compaq Computer Corporation	0002	1/15/2010	24,063.58
01-CONT	Container Corporation Of Usa	0001	1/15/2010	50,553.60
01-CONT	Container Corporation Of Usa	0002	1/15/2010	3,905.00
01-IBM	Ibm Corporation	0001	1/15/2010	109.00
01-SOCALGA	Southern California Gas Co.	0001	1/15/2010	4,430.27
02-ARROW	Arrowsmith Drinking Water	0001	1/15/2010	75.00
02-AVID	Avid Label	0001	1/15/2010	1,272.80
02-EMPLOY	Employment Development Dept	0001	1/15/2010	2,531.77
02-LEARNER	Roger W. Learner	0001	1/15/2010	1,000.00
02-PACTEL	Pacific Telephone	0001	1/15/2010	6,497.97

Search Reference  Begins with  Find

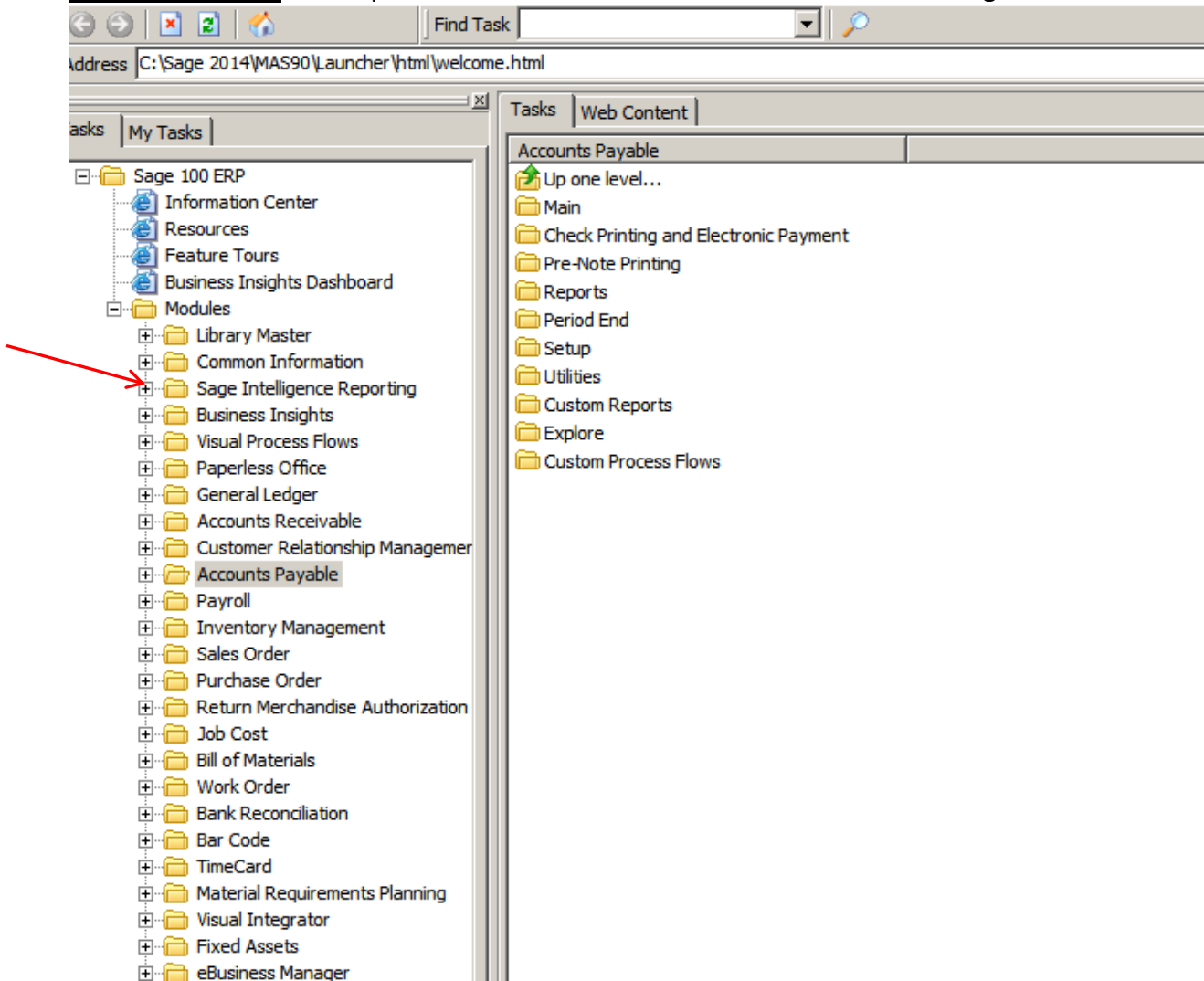
Filters...

Custom...

Select Cancel  

Found 15 records

**Sage Intelligence:** is now part of installation and can be accessed from the Sage 100 menu.



**Payroll: Additional Box 12 codes on W2's** – the ability to select up to 16 different Box 12 codes

**Accounts Payable: 1099 changes** – there are changes to the 1099-Misc, 1099-Int and 1099-Div that include additional 1099-Misc boxes 11 and 12 and new format changes to 1099-Int form

**Windows 8** – compatible

**Retirements:**

Federal and State eFiling and report by Aatrix is replacing the Electronic Reporting module. Fees apply to any efiled forms.